PLACE ON YOUR CAMPUS LETTERHEAD}

Booster / Parent Organization / Student Activity Club Contact Information

Application Year\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Club Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Club President\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Club Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sponsor\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sponsor phone #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Club 501(c)(3) ID\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Authorization request for the 2022-2023 School Year as indicated below. ***Check one only***.

**Non 501(c)(3): 501(c)(3)**

1. \_\_\_\_Parent Organization \_\_\_\_Parent Organization (501(c)(3) Active Status
2. \_\_\_\_Booster Club (non-501 (c) (3) \_\_\_\_Booster Club (501 (c)(3) Active Status
3. \_\_\_\_School Activity Club

Submit the following documents to campus Principal for consideration of Authorization Form.

**Non 501(c)(3):**  **501(c)(3)**

1. \_\_\_\_Constitution & by-laws 1.\_\_\_\_Constitution & by-laws
2. \_\_\_\_Listing of Officers / contact Information 2.\_\_\_\_Listing of Officers / Contact information
3. \_\_\_\_Activity Fund Annual Form 3.\_\_\_\_Annual Financial Report (Dec 31 & June 30)
4. \_\_\_\_Request for Fund Raising Form 4.\_\_\_\_Budget submitted to Activities Director

Compliance with NM equity Act

The Booster / Parent Organization / Student Activity Club application for Authorization approval has been reviewed and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for the 2023-2024 school year. (**approved or disapproved**)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Campus Principal Signature) (Date)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Finance Department Designee) (Date)

Activity Account # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Project #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_